



# Northwoods Figure Skating Club

## Coach Expense Voucher

Date Submitted: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Dates of Service	Hours	Services Provided	Basic Skills Minutes	Free Skate Minutes	Rink Location	Hourly Rate	Mileage	Total

\* Service provided = coaching (provide what class coached and level), choreography, cutting music, show expense etc. If expense for a service item purchased, receipt needs to accompany voucher. Sales tax will not be reimbursed, please be sure to use sales tax exemption form.

Please send completed voucher to:

Northwoods Figure Skating Club Treasurer

PO Box 754

Cumberland, WI 54829

OR

Email voucher as an attachment to: [treasurer@northwoodsfs.com](mailto:treasurer@northwoodsfs.com)

(NOTE: cannot be used for expenses requiring receipt copies unless they are attached as a PDF with the voucher)

Total Amount Due: \_\_\_\_\_ Check Number: \_\_\_\_\_ Check Date: \_\_\_\_\_